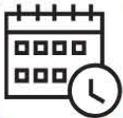


HOTMA UPDATE WEBINAR Training

The Ohio Housing Authorities Conference (OHAC) is sponsoring a two-day HOTMA Update webinar training presented by Nan Mckay & Associates.



NOVEMBER 12TH
9:00 a.m.- 4:30 pm



NOVEMBER 13TH
9:00 a.m. - 12:00 p.m.

**LIMITED SPOTS
AVAILABLE**

ADAM ENSALACO 

REGISTER NOW

Return registrations to ashley@ohac.com

**Registration Deadline:
Friday, October 24th, 2025**



HOTMA UPDATE WEBINAR

Sponsored by: Ohio Housing Authorities Conference (OHAC)

Training by: Nan McKay and Associates, INC

REGISTRATION

WHEN: Wednesday, November 12th - 9:00 a.m. – 4:30 p.m. &
Thursday, November 13th - 9:00 a.m. – 12:00 p.m.

COST: \$495 per participant

LOCATION: All registrants will receive an email link and passcode from
webinars@nanmckay.com prior to the Zoom webinar.

Please fill out the following registration information for each participant of the Webinar (Required)

ORGANIZATION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____

1) NAME _____ TITLE _____ EMAIL _____

2) NAME _____ TITLE _____ EMAIL _____

3) NAME _____ TITLE _____ EMAIL _____

4) NAME _____ TITLE _____ EMAIL _____

Please use a separate sheet for additional attendee names.

MAKE CHECKS PAYABLE TO: *Ohio Housing Authorities Conference (OHAC)*

CREDIT CARD PAYMENTS: *Contact Ashley Howell and an invoice will be sent to your email which, you may pay via PayPal with any credit card. (A 4% surcharge will be applied.)*

MAIL/E-MAIL REGISTRATIONS TO: *OHAC Corporate Office, 88 West 3rd Street, Mansfield, OH 44902
ashley@ohac.com*

REGISTRATION DEADLINE: *Friday, October 24th, 2025 @ 11:00am*
Limited spots available! Registration will close once all spots are filled. No registrations will be accepted after Friday, October 24th, 2025

TOTAL REGISTRATION AMOUNT ENCLOSED (# _____ X \$ 495) \$ _____

Please contact Ashley Howell at the OHAC Corporate Office with any questions.
(419) 524-9116 (office) ♦ (419) 612-0146 (cell) ♦ ashley@ohac.com

OHAC 2025 HOTMA Update Webinar Training

Wednesday, November 12th, 2025 & Thursday, November 13th, 2025

IMPORTANT

- **No attendee may miss two (2) or more cumulative hours of any training class.**
- **Clients and participants may not record any classes without the express written consent of NMA.**
- **Materials cannot be duplicated without the express written consent of NMA.**
- **All our webinars are live trainings and come with digital course materials, which will be provided 2-3 business days prior to your session from webinars@nanmckay.com. A registration for an NMA live, web-based training event is only for the individual named on the registration. Information for joining a live, web-based training event should not be forwarded to any other individual(s), even employees within the same organization, without the express written approval of NMA**
- **Any individual who attends a live, web-based training event without pre-registering will be considered a “walk-in registration,” and their agency will be charged the registration fee for the session. The trainer will request the full name, email address, and physical address of the agency for any individual who is not on their registration list. If the individual refuses to provide the information, they will be removed from the online training session.**
- **Note: Session materials will be posted and available for the week of your class. Any master books and workbooks are proprietary and for your use only. By registering for and attending this training, you agree that you will not copy, share, post or otherwise disseminate training or exam materials, including but not limited to posting on the internet, internal network, shared drive, or other publicly accessible means of access. To protect the proprietary information of our seminars and as is our policy for in-person open enrollment and onsite training events, NMA does not record, nor allow the recording of, our Live Web Training seminars**
- **Due to the nature of the webinar training, to register for this course your computer must have computer audio capabilities. This means your computer will need both a microphone and speakers. Most laptops have both options built in already but if you are using a desktop computer you will need to attach a microphone in order to participate in the class**

Please sign, confirming you have reviewed all important information above.

Print name: _____ Organization: _____

Signature: _____ Date: _____

AGENDA
NMA HOTMA UPDATE

DAY ONE

- 9:00** **Registration, Welcome and Introductions**
Overview of HOTMA for PIH Programs
Overview of Transition to HIP
New Definition of Annual Income
Income of Various Household Members
- 10:15** **Break**
- 10:30** **Earned Income**
- Seasonal Employment
 - Self-Employment
 - Earned Income Disallowance
- Income of Students**
Periodic Payments and Nonrecurring Income
- 12:00** **Lunch (on your own)**
- 1:00** **Other Types of Income**
Types of Assets
- Real Property vs Personal Property
- 2:30** **Break**
- 2:45** **Calculating Income from Assets**
Assets Disposed of for Less Than Fair Market Value
Asset Limitation
- Ownership of Real Property
 - Net Family Assets Exceeding \$100,000
- 4:30** **End of Day One**

AGENDA
NMA HOTMA UPDATE

DAY TWO

- 9:00** **Adjusted Income**
- Dependent Deduction
 - Elderly/Disabled Deduction
 - Health and Medical Care Expenses/Disability Assistance Expenses
 - Permissive Deductions
 - Hardship Exemptions
- Verification**
- Consent Forms
 - Use of Other Programs' Income Determinations
 - Streamlined Income Determinations
- 10:00** **Break**
- 10:20** **Verification (continued)**
- Verification Hierarchy
- Calculating Income at Annual**
- Conducting Interim Reexams**
- Non-Interim Transactions
 - Changes in Household Composition
 - Interim Decreases
 - Interim Increases
 - Family Reporting
 - Effective Dates
 - Interims and FSS
- 12:00** **End of Session**